**Ticket:** <https://ceapex.visualstudio.com/CEINTL/_queries/edit/726/?triage=true>

**UCase:** New File creation (reverse MT needed)

**Triger:** Contributor Create a new file in his/her Native Language.

**Main Actor:** CC Eng.

**Goals:**

* Escalate this to writer team
* Accept or reject contributor PR
* Close PR in GitHub communicating resolution to contributor.

**Pre-Conditions:**

* PR imported in BPI.
* Open PR in Github

**Steps:**

1. Export the created .md file from GitHub
2. Convert it to .xliff
3. Create a new task in BPI in “Engineering task“ Module. Assign it to KLs and notify they need to run reverse MT.
4. Convert it back to .MD
5. Create a Loc Request in VSTS, attached the English .MD file. Assign to MS IPM (Sara Nicolini).
6. If **MS IPM** agrees that the MT’ed English file is in good shape, **MS IPM** will escalate this to the writers team in order to re write the file and include it in the repo.
7. CC Eng. will close the PR in GitHub Communicating resolution to Contributor.
8. CC Eng. will mark PR in BPI as accepted and close it. (only one suggestions will be included in the PR ticket)

**Alternative Steps:**

1. If MT’ed file is not good enough according to **MS IPM’s** criteria, **it will be notified resolving the ticket in VSTS.**
2. CC Eng. will close the PR in GitHub Communicating resolution to Contributor.
3. CC Eng. will mark PR in BPI as rejected and close it. (only one suggestions will be included in the PR ticket)

**Work-Flow for ticket:**

1. New file created in Open  PR.
2. MOR exports file and converts it to .Xliff.
3. MOR run Reverse MT. (KL’s Team involved)
4. MOR create a new Loc request ticket in VSTS with the English .MD file (MT’ed). Assign to **MS IPM**.
5. MS IPM review the file.
   1. If quality is good enough it will be escalated to Writer’s team in order to re write the file and include it in the Repo and also in the localization scope. **MS IPM** will mark ticket as resolved.
   2. If quality is not good enough MS IPM will notify MOR and mark the ticket as resolved
6. MOR will close the PR communicating the corresponding resolution to the contributor.